

Audio-Visual

- ✔ Paul prefers to use his own laptop but is willing to provide his slides in advance, if you would like them to be loaded onto the conference computer. He uses a Mac with universal dongles and has his own slide advancer.
- ✔ An A/V check should be scheduled in advance, preferably the morning of the event.
- ✔ Paul's preference is a lavalier microphone, but can absolutely be flexible in the event one is not available.

Slides & Handouts

- ✔ Please note Paul prefers not to convert his slides to a uniform conference template.
- ✔ Paul's full slide deck is available for attendee distribution upon request.
- ✔ Paul owns and retains all rights to his materials and content. They cannot be reproduced.

Recordings & Photos

- ✔ Attendees are welcome to take as many photos as they like. Bonus points for anyone that tags Paul on LinkedIn or @fundamispaul on Instagram.
- ✔ If we've agreed to permit recording of the session, plan ample time to test sound pick up and to verify that the sound patch doesn't interfere with the projection-output quality (sometimes an issue).