



AV & ROOM SETUP PREFERENCES

To help create the best possible experience for your audience, here are my preferred setup and AV requirements. I'm flexible and happy to collaborate with your team to adapt to your venue.



Microphone

- Preferred: Wireless headset mic (over-the-ear)
- This allows me to speak hands-free, move freely around the stage, and interact directly with the audience.



Slides & Technology

- I use slides created from CANVA as a PowerPoint or PDF
- I'm comfortable running my deck through your system but will bring a backup copy on my personal device and my own clicker/remote if needed.
- Please provide a confidence monitor or on-stage screen to help me keep track of slides and timing.



Room Setup

- For keynotes, I can adapt to any space, but round tables are preferred where available — they promote conversation, engagement, and audience interaction.
- For workshops, a more interactive layout (rounds, small groups, or U-shape) is ideal.
- I prefer to move freely and interact with the audience rather than remain stationary at a lectern.



Materials & Handouts

- If materials / handouts are applicable, I will either bring my own printed materials with me or provide a printable PDF version in advance.



Product Table

If space permits, I would love to have a small table near the registration or exit area to showcase books, resources, and participant tools.

I can staff this table myself or coordinate with a volunteer as needed.