

## Speaker Agreement

This Speaker Agreement (the "Agreement") is made and entered into as of the date of signing by and between:

**Speaker:** Nia Renee, MBA, How To Love A Battered Woman™, LLC.

**Address:** P.O Box 33721, Fort Worth Tx, 76162

**Phone:** 682-375-1484

**Email:** niarenee@howtoloveabatteredwoman.com

AND

**Organizer:** [Organizer's Name]

**Company/Organization:** [Company/Organization Name]

**Address:** [Company Address]

**Phone:** [Company Contact Number]

**Email:** [Company Email]

### 1. Event Details

- **Event Name:** [Event Name]
- **Event Date:** [Date]
- **Event Location:** [Venue/Virtual Platform]
- **Speaking Topic:** [Topic or Title of Presentation]
- **Duration of Presentation:** [Length of Time]
- **Presentation Format:** [Keynote, Panel, Workshop, etc.]

### 2. Speaker Fee & Payment Terms

- The total agreed-upon speaker fee is **#[Total Amount]**.
- A **50% non-refundable deposit** of **#[Deposit Amount]** is required upon signing this Agreement to secure the booking.
- The remaining **50% balance** of **#[Remaining Balance]** must be paid **no later than [Number] days before the event date**.
- Payment shall be made via [Payment Method: bank transfer, PayPal, check, etc.], with details provided by the Speaker upon request.
- If the Organizer cancels the engagement for any reason, the deposit remains **non-refundable**. If the Organizer cancels within [X] days of the event, the full balance is due.

### 3. Travel & Accommodation (If Applicable)

- If the event requires travel, the Organizer agrees to cover **reasonable travel expenses**, including airfare, hotel accommodations, ground transportation, and meals as necessary.
- All travel arrangements must be approved by the Speaker before booking.

### 4. Audio-Visual (AV) Requirements

- The Organizer agrees to provide the following AV setup and technical support:
  - A **wireless or lapel microphone** (if needed for venue size and format).
  - A **projector and screen** for presentations (if applicable).
  - A **laptop or access to presentation software** (PowerPoint, Keynote, or PDF compatibility).
  - A **clicker or remote control** for slide advancement.
  - A **dedicated AV technician** for sound and visual setup/testing before the event.
  - Reliable **Wi-Fi access** if needed for interactive elements or demonstrations.
- The Speaker will provide any additional requirements at least **10 days before the event**.

### 5. Intellectual Property & Recording

- The Speaker retains ownership of all intellectual property rights related to the presentation materials.
- The Organizer **must obtain written permission** from the Speaker before recording, distributing, or repurposing the Speaker's presentation in any format.

### 6. Event Promotion

- The Organizer agrees to use the Speaker's name, bio, and image only in promotional materials related to the event and with the Speaker's approval.

### 7. Cancellation & Force Majeure

- If the Speaker must cancel due to unforeseen circumstances (illness, emergency, etc.), the Speaker will notify the Organizer as soon as possible and make reasonable efforts to reschedule.
- In the case of force majeure events (natural disasters, pandemics, venue closures), both parties will discuss rescheduling or alternative arrangements.

### 8. Agreement & Signatures

This Agreement constitutes the entire understanding between the parties and supersedes all prior agreements or discussions. Changes to this Agreement must be made in writing and signed by both parties.

**Speaker Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Organizer Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_