This is an **example** of a contract a speaker, trainer, or coach might use. It is provided by eSpeakers.com as an aid in creating your own contract. It should not be used as-is, and eSpeakers.com isn't responsible in any way for its use.



[[organization]] [[venue_address]] [[venue_city]], [[venue_state]] [[venue_zip]]

[[contact1_firstname]],

Thank you for using eSpeakers for your speaking needs. We aim to provide you with the very best in speakers needs, and we look forward to working with you to present the following program:

[[speakername]] [[speech]]

Please return one copy of the signed contract to our office no later than [[custom 2]].

If you are unable to return the contract by this date, please call and we will make arrangements for an adjusted deadline. If we do not receive a signed contract or a phone call from you to make arrangements for a new due date, the date will be released.

Happy Speaking!

Sincerely,

[[me]], Zeke Ridges team

Section One: The Agreement

This agreement is made and entered into this date, between Zeke Ridges, Inc., ("the Company"), and

[[organization]] ("the Sponsor"),

for the services of

[[speakername]] ("the Speaker")

in the capacity as the presenter(s) of speaking programs.

For and in consideration of a fee of [[service1_fee]] (to be paid in U.S. Dollars only) to be paid for by the Sponsor to the Company, the Company agrees to provide the Speaker's services for the Sponsor at the following specified time, and for the program detailed below:

[[eventdate]] [[presentation]]

Section Two: Fees, Payment, and Late Charges

The Sponsor agrees to pay for any charges associated with the use of the presentation room and for all audio-visual equipment expenses associated with the program. The Sponsor also agrees to pay for the following:

[[service1_fee]]

The Sponsor agrees that payments will be given to the Speaker the night of the presentation, or paid to [[company]] no later than two weeks following the presentation. Payment will be made payable to Zeke Ridges, Inc. Payments should be mailed to: Zeke Ridges, Inc., Accounts Receivable, 55 Merchant Street, #1171, American Fork, UT 84003. *A 5-percent late charge will be added to accounts unpaid 30 days after the presentation.*

Section Three: Cancellation

In any event that the performance shall be prevented by an act of God, inclement weather which prevents travel, death, physical disability, acts or regulations of public authorities or labor unions, labor difficulties, strike, civil tumult, war, epidemic, interruption of transportation (including airline cancellations), or any other proven cause beyond their control, the Company, Sponsor and Speaker shall be respectively relieved of their obligations stated in this agreement. If Speaker is unable to meet the terms of this agreement due to health reasons, the Company and the Sponsor shall be respectively relieved of their obligations stated in this contract. In all cases, the Company shall make every effort to reschedule with another suitable speaker (with approval of the Sponsor) or at another mutually agreeable date.

In the event of voluntary cancellation by the Sponsor, the Company will be entitled to reimbursement for any legitimate, documented, non-refundable travel expenses incurred.

Section Four: Terms of Agreement and Obligation

The terms of the Agreement are fully set forth in this document, and any alterations to this contract will render it null and void unless initialed by both the Sponsor's and the Company's representatives.

No additional appearances, seminars, discussion groups (formal or informal), receptions, dinners, press interviews, media arrangements, etc., shall be planned by the Sponsor, nor expected of the Speaker, unless expressly agreed to in advance by the Speaker and/or Company. The fee stated in this Agreement is understood to be for the specific presentations alone, and any activities that are added to the Speaker's obligations beyond those stated here may incur additional costs for the Sponsor.

No audio or videotaping of the presentations is allowed unless expressly agreed to by the Speaker in writing and in advance, and a copy of said recordings is given to the Company within 30 days of the presentation.

Section Five: Audio-Visual Needs

The Sponsor agrees to arrange access to the presentation room for the Speaker at least one hour prior to the program start time, and all audio-visual requirements should be set no later than this time. Failure to have audio-visual equipment in full working order at least one-hour prior to the scheduled start time of the program may result in a delayed start to the presentation.

The Sponsor agrees to provide qualified audio-visual technicians during this preparation time and for the entirety of the program.

Section Six: Authorization

Changes to this document must be initialed by both parties before this Agreement is binding. Any additional riders or contracts required by the Sponsor may be added as addenda to this Agreement with appropriate signatures. An authorized eSpeakers signature represents agreement in all matters pertaining to this Agreement by the Speaker. Fax signatures are legal in the State of Utah.

The person signing this Agreement on behalf of the Sponsor is responsible to insure that he/she has proper signing authority for this Agreement. The Company will not be responsible for making said distinction and will assume that the signer is an authorized representative of the college, corporation, or organizational entity for legal purposes.

Zeke Ridges, CSP, 55 Merchant Street #1171, American Fork, UT 84003, P: 888-377-3214 | F: 214-296-9588 | E: info@espeakers.com

Section Seven:	Signatures a	and Contact	Information
----------------	--------------	-------------	-------------

For purposes of setting up this presentation, the Company will work with:

[[contact1_name]], [[contact1_address]] [[contact1_phone]] [[contact1_email]]

The Company will provide this contact person with a promotional package for the presentation, and will communicate all travel and logistical information for the speaking engagement no later than 10 business days prior to the presentation date.

For Zeke Ridges, Inc.	
Date of Signature	
For Sponsor	
Date of Signature	
Printed Name and Title	
Daytime Phone Number	

CONTRACT IS VOID IF NOT RETURNED WITH SIGNATURE BY:

[[custom_2]]

If you are unable to return the contract by this date, please call and we will make arrangements for an adjusted deadline not to exceed 7 business days past the original deadline. If we do not receive a signed contract or phone call to adjust this date, the contract will be void and the date will be made available to another customer.