

Steve Donahue Audio Visual Requirements

Please have your technician confirm the requirements with Steve prior to his presentation and where possible have the technician on hand, in the presentation room, during the presentation, should any technical problems arise.

- ★ **Cordless clip-on 'lavalier' microphone**

- ★ **LCD projector, minimum of 3500 ansi lumens** or higher for front projection. 5000 ansi lumens for rear projection

- ★ **Small table in front of the stage** for Steve's laptop. Steve uses his laptop as a monitor so he doesn't have to turn around to view slides. Cable for LCD and a power bar also need to be at the table.

- ★ **10 ft. screen** (or larger).

- ★ **CD player.**

- ★ **Mixer**, (note: Steve will be playing CD's with background music for the slide shows. He will speak at the same time that the music is playing. The mixer allows this to happen. If an AV technician will be in the meeting room during the entirety of Steve's presentation then the CD player and mixer should be placed where the AV technician can change CD's and adjust volume. If there is no technician please place on the stage for Steve to access.)

- ★ **small table** on the stage/riser for water, notes, etc.

- ★ **riser (portable stage)** of a suitable height and surface area for the size of the audience and conference room. Normally a minimum of 1 ft. high and surface dimensions of 16' by 8' with stairs at front of center stage is required.

- ★ **Stage "wash" spotlight/lekos lights** There needs to be a portion of the stage that is illuminated so the audience can see Steve as he drums and speaks to accompany the slides. Standard overhead lighting is not acceptable since it creates shadows on the speaker's face and washes light on to the screen diminishing the quality of the slides.]

Optional

- ★ **separate PA system and free-standing speakers.** [many in-house PA systems at hotels and conference centers are of less than ideal quality.]

Good quality sound is the most important factor in a presentation. AV companies offer excellent PA systems that greatly enhance the experience of attendees as they listen to various speakers throughout the day.

Steve Donahue can be reached at 1-800-463-7989 or steved@stevedonahue.com